

**PRINCE ALBERT R.C.S.S.D. #6**  
**STUDENT WITHDRAWAL CHECKLIST**

*Please return this form to the office as soon as completed.*

**DATE:** \_\_\_\_\_

**I. STUDENT INFORMATION:**

<b>NAME:</b>	<b>STUDENT #:</b>	<b>GRADE:</b>
<b>PARENT/GUARDIAN:</b>		
<b>CITY/SCHOOL TRANSFERRING TO:</b>		

**II. TRANSFER INFORMATION CHECKLIST:**  
(to be completed by the homeroom teacher)

**Homeroom Teacher's Name:** \_\_\_\_\_ **Initial Upon Completion:** \_\_\_\_\_

<b>Transfer Form in Cum File:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>Report Card in Cum File:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>Cum Enter/Leave Data Updated:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>Special Education File:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>Locks Returned:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>Fees Owing:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<b>Amount \$</b> _____

**III. BOOKS:**

**Library Books Returned:**     Yes     No

**Titles Outstanding:** 1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_

**Textbooks Returned:**     Yes     No

**Titles Outstanding:** 1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_

**IV. GENERAL COMMENTS:**

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